

ZIMBA TOWN COUNCIL

MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE, ZIMBA ON THURSDAY 15TH AUGUST, 2024 AT 09:30 HOURS.

PRESENT:

Councillors:	Loveness Chigora	Council Chairperson
	Tobias Kenabanyama	Deputy Council Chairperson
	Agent Munenge	
	Michael Majuba	
	Stanford Bbeule	
	Charles Sichaabi	
	Edgar Meleki	
	Michelo Simweemba	
	Siachibaka Mabby	
	Siabasimbi Lweendo	
	Maunga Douglas	
	Timothy Masaka	His Royal Highness (<i>Chief Sipatunyana</i>)

ABSENT WITH APOLOGY

Mutunda Anne

IN ATTENDANCE:

Officers:	
Christopher Siasinyanga	Council Secretary
Luzendi S. Kawangu	Director Finance
Chiila Josephine	Director Planning
Wachama Swana	Director Engineering
Hameno Munyumbwe	District Education Board Secretary
Susan Milambo	Community Development Officer
Vincent Mwaanga	Chief Administrative and Committee Officer
Nosiku Chibutu	Chief Human Resource Officer
George Pupwe	Chief Accountant
Miriam Phiri	District Water Development Officer
Annety Hamachili	Town Planner
Ndumwai Madabwali	Community Development Officer
Arabel Mwanza	Senior Procurement Officer
Emmanuel Mweemba	Social Economic Planner
Mainza Maambo	Social Economic Planner
Sarah Hanyama	Social Economic Planner
Obert Chihwanda	Building Inspector
Marian Mutale Chiposa	Accountant
Aaron Chamba	Assistant Internal Auditor
Brian Mwamba	Assistant Procurement and Suppliers Officer

Joshua Munkombwe
Muuka Mapuwo
Livia Sikaale
Muchimba Winner

Assistant Civil Engineer
Assistant Commercial Manager
Assistant Committee Clerk
Committee Clerk (*Recorder*)

IN ATTENDANCE BY INVITATION: -

Mulamfu Robinson
Choongo Bristol
Beauty Chafwa
Henry Munyaka
Calvin Ntalasha
Joseph Sikapinda
Mutanuka K. John
Ward)

District Commissioner
Officer in Charge (Police)
PIO Zambia Police
Manager SWSC
Executive Officer (OOP)
Community Member
Ward Development Committee (Zimba

NATIONAL ANTHEM AND PRAYER

The National Anthem was sung, thereafter, Chief Administrative and Committee Officer opened the meeting in the word of prayer.

NOTICE OF MEETING

The notice convening the meeting was read by the Council Secretary and the meeting was called to order at 10:15 hours.

WELCOMING REMARKS

Prior to the commencement of the meeting, the Council Chairperson welcomed the members for the meeting and requested them to participate freely during the proceedings.

Councillors were further urged to serve the community and to be fully involved in the Council decision-making processes.

A moment of silence was observed in memory of the late Mr. Abbson Sekeleti Chidi Ward Councillor, who died on 22nd of July, 2024 after a long illness.

CHAIRPERSON'S COMMUNICATION AND ANNOUNCEMENT

The Council Chairperson made the following communications and announcements, that;

From the **8th to 10th of May, 2024** she travelled to Solwezi District, North-Western Province for the Zambia Local Authorities Sports Association-Zalasa Annual General meeting where they discussed a number of issues aimed at developing sports in Councils.

Choma Municipal Council was chosen as the host for 2024 Zambia Local Authorities Sports Association-Zalasa games and Nakonde town council to host 2025 games.

Unfortunately, the 2024 games may not take place after the Ministry of Local Government and Rural Development didn't issue a travelling authority for Councils to Choma, but instead directed local authorities to utilize the funds towards addressing climate change which had highly affected the country highly.

On 13th of May, 2024, the Council Chairperson and Zimba Ward Councilor accompanied the area Member of Parliament Honourable Emeldah Munashabantu at Kochebuka Community Foundation where they issued zero interest loans financial empowerment initiative.

She stated that the program was aimed at boosting and expanding businesses for small scale marketeers and also to help alleviate the impact of the prolonged dry spell that severely hit the country and the district.

Members were informed that Kochebuka Community Foundation awarded loans to the first 15 marketeers trading from Zimba main and Mawaya markets with each getting an amount of k1,500, it was hope that further the program would continue to spread across the district as assured by the Management at Kochebuka Community Foundation.

Members were informed that on **30th of June, 2024** the Council Chairperson was accompanied by the Council Secretary and the director engineering at the signing of the memorandum of understanding with the rural electrification authority (rea) for electrification projects in our district.

She also stated that Zimba Town Council was among the 65 Local Authorities that signed this Memorandum of Understanding with Rural Electrification Authority.

The signing ceremony was graced by the Honorable Minister of Local Government and Rural Development Mr. Gary Nkombo who commended the Councils and Rural Electrification Authority for the agreement.

It was further stated that the Minister said the signing of this M.O.U signifies Government's dedication to providing electricity to all Zambians and Rea's commitment to transforming the nation.

On the 14th June, 2024 the Council Chairperson was among the many stakeholders who attended the meeting in the Council Chamber to discuss community health package approach of providing health care and fighting gender-based violence organized by a none governmental organization called on call-Africa in Zimba district.

The Council Chairperson was delighted to hear that the NGO was on the ground building infrastructure at health facilities in Kanyanga, Chalimongela, Chidi, Mapatizya and Simalundu zones.

She commended the holistic approach in sensitizing the people on dangers of gender-based violence, as councilors there is need to support such initiative in order to completely eradicate GBV in our district.

On the 17th of June, 2024, her office joined the Councillors and some officers from the Council in undergoing training workshop on the processes of decentralization and devolution facilitated by Provincial Local Government Officer, Mr. Charleston Hamulyata.

It was stated that the workshop empowered the members with more information on the roles that each of our offices was supposed to play in ensuring that decentralization policy was fully achieved in the district.

She further implored the Councilors to work according to what they learnt from that workshop, because they play an important role for the people to see the fruits of this policy.

The Council Chairperson informed the members that **on the 19th of June, 2024** she witnessed the signing and endorsing of mappings and boundaries of the traditional land that Chief Sipatunyana gave out to the Council for urbanization.

It was further stated that during this event, Chief Sipatunyana spoke about enforcing legal provisions to residents that have continued to keep livestock within the residential areas.

The Council Chairperson supported His Royal Highness in calling for the enforcement of law by our local authority on the owners of animals that move around the central business district, causing disorder and destroying people's properties especially in the night.

She informed the house that **on the 22nd of July, 2024** the district lost one of the longest serving Councilors Mr. Abson Sekeleti for Chidi ward.

The Council Chairperson thanked the Councilors, Council management and the Community for coming together in mourning our beloved Councilor for Chidi ward. May the soul of our friend Councilor Sekeleti continue resting in peace.

On the 26th of July, 2024, The Council Chairperson joined the District Commissioner Mr. Robinson Mulamfwu and the Director at Ministry of Community Development and Social Services Dr. Patricia Muyamwa at a hand over of agriculture equipment's, livestock and building materials under the food security pack program to various communities in our district.

It was further stated that the program was one of the many that government had lined up to respond to the climate change effects that has hit our district so badly.

Members were informed that on the **31st July, 2024**, the Republican President Mr. Hakainde Hichilema invited all the Mayors/Council Chairpersons at state house in Lusaka. During the meeting, the president highlighted a number of development projects scored by the New Dawn Government in the past three years of being in office.

She informed the members that the President directed them to closely monitor the implementation of Constituency Development Fund projects in the constituencies and ensure that leaders provide guidance and alleviate poor workmanship by the contractors.

The head of state further encouraged us that decentralization is here to stay and it will continue to be improved, let us continue enhancing community voices as we implement government programs.

The President further guided that illegal mining must be stopped because people do it without proper safety.

The President challenged Council Chairperson and Mayors to ensure all the children that were above the age of 16 years get national registration cards-NRCs.

On **8th of August, 2024**, the Council Chairperson was one of the dignitaries that attended the Local Government Association of Zambia Annual General meeting which was addressed by President Hakainde Hichilema.

The President expressed concern on the slow pace in which his directives were being implemented by the public service.

He questioned why distribution of desks to address the challenges of pupils sitting on the floor was not being implement in time.

The other directives raised by the Head of State was the construction of maternity annexes at every health facility.

The Council Chairperson stated that the President was aware of some officers working to frustrate government efforts in delivering development to the people of Zambia, she appealed to the officers in Zimba District to work in line with the vision of the President and the New Dawn Government.

On the **14th of August ,2024**, the Council Chairperson was visited by the Minister of Water and Sanitation Hon. Collins Nzovu who came for a familiarization tour of the projects that his Ministry was conducting in Zimba District.

She stated that they exchanged notes on the challenges that the district was facing in terms of accessing clean water.

in conclusion, the Council Chairperson called for continued good work relationship between the Councilors and Council management as we serve the people of Zimba district.

She further invited the member of the general public to listen and follow the meeting attentively important matters are deliberated on aimed at triggering development to the people of Zimba District.

OC/689/08/24 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 16TH APRIL, 2024

Minutes of the Ordinary Council meeting held on 16th April, 2024 were presented to the house for confirmation of which members scrutinised and deliberated upon, after which and on a proposal by Councillor Meleki Edgar duly and seconded by Councillor Michelo Simweemba, it was;

RESOLVED That;

Minutes of the Ordinary Council meeting held on 16th April, 2024 (Minute No. OC/593/04/24 – OC/599/04/24), be confirmed as a true record of the proceedings of the Council.

OC/690/08/24 ADOPTION OF THE MINUTES OF PLANS, WORKS, DEVELOPMENT AND SOCIAL SERVICES COMMITTEE MEETING HELD ON 15TH MAY, 2024

Minutes of the Plans Works and Social Services Committee were presented to the house for adoption after which members deliberated upon and on a proposal by Councillor Micheal Majuba and duly seconded by Councillor Charles Sichaabi, it was;

RESOLVED That;

The minutes of the Meeting of Plans, Works, Development and Social Services Committee held on 15th May, 2024 (Minute Nos. PWD/600/05/24– PWD/673/05/24), be adopted as part of the proceedings of the Council with amendments

- i. On the attendance list the name “Michale” to read as “Michael”
- ii. The name “Chairles” to read as “Charles”
- iii. The name “Kenebanyama” to read as “Kenabanyama”

OC/691/08/24 ADOPTION OF THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 18TH JULY, 2024

Minutes of the meeting of Finance and General Purposes Committee were presented to the house for adoption after which members deliberated and on a proposal by Councillor Edgar Meleki and duly seconded by Councillor Douglas Maunga, it was;

RESOLVED That;

Minutes of the meeting of Finance and General Purposes Committee held on 18th July, 2024 (Minute Nos. FGP/674/07/24 – FGP/682/07/24), be adopted as part of the proceedings of the Council.

OC/692/08/24 ADOPTION OF THE MINUTES OF THE AUDIT COMMITTEE HELD ON 18TH JULY, 2024

Minutes of the meeting of Audit Committee were presented to the house for adoption after which members deliberated and on a proposal by Councillor Agent Munenge and duly seconded by Councillor Stanford Bbeule, it was;

RESOLVED That;

Minutes of the Audit Committee meeting held on 18th July, 2024 (Minute Nos. AUD/683/07/24– AUD/686/07/24), be adopted as part of the proceedings of the Council.

OC/693/08/24 ADOPTION OF THE MINUTES OF THE SPECIAL PLANS, WORKS, DEVELOPMENT AND SOCIAL SERVICES COMMITTEE MEETING HELD ON 14TH AUGUST, 2024

Minutes of the Special Plans, Works, Development and Social Services Committee were presented to the house for adoption after which members deliberated upon and on a proposal by Councillor Majuba Michael and duly seconded by Councillor Siachibaka Mabby, it was;

RESOLVED That;

The minutes of the Meeting of the Special Plans, Works, Development and Social Services Committee held on 14th August, 2024 (Minute Nos. SPWD/687/08/24– SPWD/688/08/24), be adopted as part of the proceedings of the Council

OC/694/08/24 STAFF TRANSFERS

The Council Secretary reported that the Local Government Service Commission had made the following transfers:

i. VICTOR MBAIMBAI

The Director Engineering Mr Victor Mbaimbai had been transferred from Zimba Town Council to Monze Town Council in the same capacity.

ii. WACHAMA JAMES SWANA

Mr Wachama James Swana had been transferred from Monze Town Council to Zimba Town Council to take over as Director Engineering and the officer had since resumed work.

The report was **NOTED**

OC/695/08/24 STAFF APPOINTMENTS

It was brought to the attention of the Council that the Local Government Service Commission appointed new officers on first appointment to Zimba Town Council to fill in various positions as tabulated below.

SN	NAME	POSITION	SALARY SCALE	DATE REPORTED
1	Sarah Hanyama	Socio Economic planner	LGSS/07	26/04/2024
2	Maambo Mainza	socio economic planner	LGSS/07	22/04/2024
3	Emmanuel Mweemba	socio economic planner	LGSS/07	24/04/2024
4	Muuka Mapuwo	Assistant Commercial Manager	LGSS/7	06/05/2024
5	Obert Chihwanda	buildings inspector	LGSS/7	03/05/2024
6	Elizabeth Mbewe	Assistant procurement and supplies officer	LGSS/10	23/04/2024
7	Joshua Munkombwe	Assistant civil engineer	LGSS/10	06/05/2024

The report was **NOTED**

OC/696/08/24 STAFF PROMOTIONS

It was reported that the Local Government Service Commission had promoted the following officers as indicated below.

SN	NAME	POSITION	NEW POSITION
1	Charity Chishimba	Assistant Commercial Manager	Commercial Manager
2	Munsaka Seminalo	Assistant division Fire officer	Division Fire Officer
3	Siamate Moonga	Revenue collector	Registry clerk

The report was **NOTED**

OC/697/08/24 STAFF RETIREMENTS

It was reported that the following officers had proceeded on leave pending retirement after reaching the statutory retirement age as prescribed in the LASF ACT number 8 of 2015

SN	NAME	POSITION	DATE OF RETIREMENT
1	Ruth Ndopu	Clerical Officer	24 th October 2024
2	Violet Mumba	Registry Supervisor	19 th November 2024

The report was **NOTED**

OC/698/08/24 NOTIFICATION OF A VACANCY FOR CHIDI WARD

Members were informed that following the demise of Councilor Abbson Sekeleti, Councilor for Chidi Ward. The office of the Council Secretary notified the Electoral Commission of Zambia of the vacancy for the said ward as enshrined in the Zambian amended 2016 constitution Article 158(2)g which states that a vacancy occurs in the office of the Councilor when he or she dies. The Council was therefore waiting for guidance from the Electoral commission of Zambia on the roadmap for a possible by-election.

The report was **NOTED**

There being no other business, the meeting was declared closed at 12:10 hours with a closing prayer from the District Education Board Secretary Mr. Hameno Munyumbwe.

SIGNED THIS.....DAY OF..... 2024

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CHIGORA LOVENESS
COUNCIL CHAIRPERSON