

Telex: PROLOGOV  
Tel: +2603-221584/58  
Fax: +2603-221584  
Email: [plgo@mlgh.gov.zm](mailto:plgo@mlgh.gov.zm)



REPUBLIC OF ZAMBIA  
MINISTRY OF LOCAL GOVERNMENT AND RURAL  
DEVELOPMENT

PROVINCIAL LOCAL GOVERNMENT OFFICE  
SOUTHERN PROVINCE  
P.O BOX 630780  
CHOMA

26<sup>th</sup> February, 2025

The Council Secretary  
Zimba Town Council  
**Zimba**

**CONVEYANCE OF NOTIFICATION OF APPROVAL FOR SUBMISSIONS OF  
EMPOWERMENT GRANTS, ADDITIONAL SECONDARY BOARDING SCHOOL  
BURSARIES AND COMMUNITY PROJECTS FROM 2025 CDF ALLOCATION  
UNDER MAPATIZYA CONSTITUENCY IN ZIMBA DISTRICT**

Reference is made to your letter dated **24<sup>th</sup> February, 2025** in which you submitted a recommendation for Empowerment Grants, Secondary Boarding School bursaries and Community Projects from the 2025 CDF allocation under Mapatizya constituency for Approval in accordance with Section **12(a) read with section 25(2)** of the Constituency Development Fund Act No. **1** of **2024**.

Be informed that the Provincial Local Government Officer has approved your requests as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

A handwritten signature in black ink, appearing to read 'Mainza D. Sikaale'.

Mainza. D. Sikaale  
**Ag. Provincial Local Government Officer**  
**SOUTHERN PROVINCE**

- cc: The Hon. Minister, Ministry of Local Government and Rural Development  
- **LUSAKA**
- cc: The Permanent Secretary, Provincial Administration, Southern Province -  
**CHOMA**

- cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development - **LUSAKA**
- cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development - **LUSAKA**
- cc: Hon Member of Parliament, Mapatizya Constituency - **ZIMBA**

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024

NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

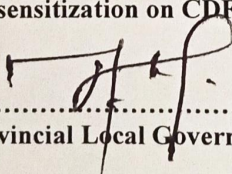
To: The Council Secretary  
 .....  
 Zimba Town Council  
 .....  
 Zimba  
 .....

Your application seeking approval for 2025 empowerment grants, community projects and secondary boarding school bursaries under **Mapatizya Constituency** in **Zimba district** dated **24<sup>th</sup> February, 2025** and received on **24<sup>th</sup> February, 2025** herein, contained the following:

	No.	Amount
(i) Approval of Empowerment Grants	108	K2, 491,290.00
(ii) Additional Secondary School Bursaries	118	K553,145.00
(iii) Approval of Community Projects	14	K15, 993,935.49

as been Approved by the Provincial Local Government Officer subject to the following conditions:

- (i) All payments to Schools, beneficiaries of empowerment grants, contractors and suppliers of good and Services be made only through the Banking System to the beneficiary accounts.
- (ii) All applicants of any kind of bursaries must strictly be residents of the wards they are applying from.
- (iii) All works projects must have BoQs, Scopes of Work and estimated implementation duration.
- (iv) Observe due diligence in the procurement process to obtain value for money
- (v) Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
- (vi) Submit quarterly projects implementation reports to PLGO and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
- (vii) Expedite and increase sensitization on CDF to ensure increased up take of the fund

Date.... 26<sup>th</sup> February, 2025...Signed.....  
  
 Provincial Local Government Officer

- c.c. The Member of Parliament, Mapatizya Constituency – ZIMBA
- c.c. The Permanent Secretary, provincial Administration, Southern Province - CHOMA

KEY REFERENCE

1. In the case of variations to the projects, authority must be sought from the PLGO in line with section 22 of the Constituency Development Fund Act No. 1 of 2024
2. The local authority shall only disburse funds from the constituency account based on projects approved by the PLGO.
3. Collaborate with appropriate line Government departments and other stakeholders regarding the disbursement of the funds in line with SECTION 17 of the CDF Act No. 1 of 2024.
4. All procurements shall be subject to the Public Procurement Act No. 8 of 2020.
5. Management of disbursement funds shall be in subject to thee Public Finance Management Act No.1 of 2018.